

Gilbertsville Free Library  
Annual Meeting for Year End 2025  
Christ Church Parish Hall, Gilbertsville, NY 13776  
April 16, 2026

Welcome/Call to Order

Secretary Report: Minutes of 2025

Motion to accept as presented

Treasurer Report: Year end balances

Community Bank Checking: \$8,213.35

Morgan Stanley Endowment Fund: \$259,686.51

Capital fund: \$7,918.48

Money Market: \$19,338.03

Income/Expense report, Budget vs Actual Report

Budget for 2026

Motion to receive as presented

Library Manger Report

Motion to accept as presented

Archivist/Historical Committee

Motion to accept as presented

Business:

Building and grounds: Lock fixed on front door March Davids Keys

On demand hot water heater, started in December 2024 finished January 2025

Gilbert Plumbing

Lights in Basement and space behind furnace covered Jae Kang

For 2026 steps at front of building to be fixed, and replace Air conditioner Both Capital Project:

Voted on and approved in 2025

Fund Rasing: letter Campaign, Bottles and cans, Flower power sales, cloth bags, postcards

Fund Rasing many ways to help garden tour, Saturdays at farmers market

Vote to Accept the NY State Annual report

Other:

Public Comments 3 minute person.

Vote for Board for 2026 to 2027

Vote Amy Favinger to be Signature on Community Bank Check Account and Morgan Stanley

April 16 2026

Gilbertsville Free Library

Annual Meeting for Year End 2024

Christ Church Parish Hall, Gilbertsville, NY 13776

April 1, 2025

**Present :**

Trustees – Elizabeth Bankus, Amy Favinger, Susan Freyermuth, AnnMarie Hill, Jody Hughes, Barbara Lilley, Scarlett Newman, Tim Stark and Marie Stebbins

**Others:** see attached list

Meeting packets for the audience included agenda, minutes of 2024 annual meeting, budget vs actual for 2024 and the 2025 operating budget.

Meeting was called to order by President Marie Stebbins a 6:35. The Mission Statement of the Gilbertsville Free Library was read by Amy Favinger. President thanked all the volunteers who make our library work. Minutes were presented. Motion to approve the minutes was made by Amy Favinger and seconded by Susan Freymuth. Motion passed.

**Treasurer's Report:** account year end balances –

Community Bank Checking \$13,390.33

Morgan Stanley Endowment Fund: \$246,739.59

Capital Fund: \$7,488.59

Money Market: \$22,248.88

Motion to accept the information included in the treasurer's report made by Amy Favinger and seconded by Elizabeth Cole. Motion passed.

Library report of annual usage was distributed by Library Manager, Dawn Gage. Library annual report will be on the Library website soon. Motion to accept Library Manager's report was made by Amy Favinger and seconded by Elizabeth Bankus. Motion passed.

Archivist/Historian committee has been appointed to begin sorting and recording the stored historical collection. The committee shared their information of work to date. Motion made by Amy Favinger and seconded by Susan Freyermuth to accept the committee report. Motion passed.

Business of the year:

Cathy Hartman reported on the Tuesday morning Children's reading program.

Books and Buns reading group continues with good attendance.

Work completed on building and grounds: painted, caulked windows and a minor repair by Jody Hughes, gutters cleaned and repaired by Tim Stark.

Fund raising: Meatloaf Dinner for computer, computer raffle, 4<sup>th</sup> of July ice cream sale at the park, letter campaign, canvas bag sale

Summer children's reading program is an 8 week –once a week adventure led by Amy Favinger.

Comments from the floor were received.

Meeting adjourned at 7:45.

## **Nominating Committee Proposal for 2025**

### **Trustees:**

**Elizabeth Bankus**

**Amy Favinger**

**Susan Freyermuth**

**AnnMarie Hill**

**Jody Hughes**

**Barbara Lilley**

**Scarlett Newman**

**Tim Stark**

**Marie Stebbins**

### **Officers:**

**President – Marie Stebbins**

**Vice President – Amy Favinger**

**Treasurer – Tim Stark**

**Secretary – Barbara Lilley**

**Gilbertsville Free Library  
Budget vs. Actual 2025  
January through December 2025**

Ordinary Income/Expense	Jan - Dec 25	Budget
<b>Income</b>		
<b>11.1 · Local Public Funds</b>		
11.1-1 · Village Of Gilbertsville	3,300.00	3,300.00
11.1-2 · Town of Butternuts	3,400.00	3,325.00
<b>Total 11.1 · Local Public Funds</b>	6,700.00	6,625.00
<b>11.14 · Gifts and Endowments</b>		
11.14-3 · Memorial Donations	325.00	700.00
11.14-4 · Life Membership Donation	200.00	
11.14-5 · Donations	2,875.46	2,040.00
11.14 · Gifts and Endowments - Other	0.00	700.00
<b>Total 11.14 · Gifts and Endowments</b>	3,400.46	3,440.00
<b>11.15 · Fundraising</b>		
11.15-4 · Cans and Bottle Returns	127.62	300.00
11.15-5 · Letter Campaign	5,459.67	7,500.00
11.15-6 · Bulb Sales	137.20	
11.15-d · Fund Raising Miscellaneous	73.00	400.00
11.15-f · Book Bag Fund Raiser		
11.15-g · Shipping Fees paid Via PayPal	19.81	
11.15-f · Book Bag Fund Raiser - Other	527.47	
<b>Total 11.15-f · Book Bag Fund Raiser</b>	547.28	
<b>Total 11.15 · Fundraising</b>	6,344.77	8,200.00
<b>11.16 · Income from Investments/Trusts</b>		
11.16-1 · Morgan Stanley	8,400.00	8,400.00
11.16-2 · Fitch Gilbert	3,000.00	3,000.00
<b>Total 11.16 · Income from Investments/Trusts</b>	11,400.00	11,400.00
<b>11.17 · Library Charges</b>		
11.17-2 · Copies	361.05	264.00
11.17-3 · Fax Fees	46.00	24.00
11.17-4 · Lost Book Fines /Reimbursement	49.63	60.00
11.17 · Library Charges - Other	56.90	
<b>Total 11.17 · Library Charges</b>	513.58	348.00
<b>11.18 · Other Receipts</b>		
11.18-4 · Merchant Refund	34.04	
<b>Total 11.18 · Other Receipts</b>	34.04	
<b>11.23.1 · Transfer frm Savings/Capital CD</b>	3,622.00	
<b>11.3 · Local Library Services Aid</b>	1,376.05	1,500.00
<b>11.5 · State Aid- Special Grants</b>		
11.4-1 · Grants	1,760.00	
<b>Total 11.5 · State Aid- Special Grants</b>	1,760.00	
<b>Total Income</b>	35,150.90	31,513.00
<b>Gross Profit</b>	35,150.90	31,513.00
<b>Expense</b>		
<b>12.12 · Capital Expenditures Total</b>	994.97	5,000.00
<b>12.13 · Building / Equip Repair LocFund</b>		
12.13-1 · Building/Equipment Repairs HVac	575.18	200.00
12.13-2 · Equip Maint/Repair Liftchair	260.00	260.00
12.13-3 · Building Repairs & Repl General	167.48	1,400.00
<b>Total 12.13 · Building / Equip Repair LocFund</b>	1,002.66	1,860.00

**Gilbertsville Free Library**  
**Budget vs. Actual 2025**  
 January through December 2025

	Jan - Dec 25	Budget
<b>12.16 · Operation/Building Maintenance</b>		
12.16-1 · Fuel	2,627.17	5,250.00
12.16-2 · Electricity	1,146.20	1,500.00
12.16-4 · Building Insurance	1,929.99	3,780.00
12.16-5 · Property Tax Solid Waste Fee	35.00	30.00
12.16-6 · Water Bill	553.62	580.00
12.16-7 · General Maintenance	2,306.86	1,200.00
12.16.8 · Otsego County Fire Inspection	75.00	75.00
<b>Total 12.16 · Operation/Building Maintenance</b>	<b>8,673.84</b>	<b>12,415.00</b>
<b>12.18 · Office and Library Supplies</b>		
12.18-2 · Printer/Copier Supplies	1,658.14	1,200.00
12.18-3 · Office Supplies	60.20	396.00
12.18-5 · Library Supplies	169.86	360.00
<b>Total 12.18 · Office and Library Supplies</b>	<b>1,888.20</b>	<b>1,956.00</b>
<b>12.19 · Telecommunications</b>		
12.19-1 · Telephone	992.82	1,080.00
<b>Total 12.19 · Telecommunications</b>	<b>992.82</b>	<b>1,080.00</b>
<b>12.2 · Salaries</b>		
12.2-1 · Director	9,704.65	11,004.00
12.2-2 · Assistant to the Director	7,862.38	8,028.00
<b>Total 12.2 · Salaries</b>	<b>17,567.03</b>	<b>19,032.00</b>
<b>12.21 · Postage and Freight</b>		
12.21-1 · Post Office Box Fee	100.00	100.00
12.21-2 · Postage Stamps etc	566.00	900.00
12.21-4 · Shipping Post Purch Via PayPal	15.34	
<b>Total 12.21 · Postage and Freight</b>	<b>681.34</b>	<b>1,000.00</b>
<b>12.22 · Professional &amp; Consultant fees</b>		
12.22-2 · Payroll Service	447.00	475.00
12.22-3 · Board Liability Insurance	563.00	844.00
12.22-4 · Lift Chair Inspection	0.00	300.00
<b>Total 12.22 · Professional &amp; Consultant fees</b>	<b>1,010.00</b>	<b>1,619.00</b>
<b>12.23 · Office Equipment &amp; repair Only</b>		
12.23-1 · Office Equipment	47.22	150.00
12.23-2 · Office Equipment Repair	0.00	150.00
12.23-5 · Computer-New	0.00	1,800.00
<b>Total 12.23 · Office Equipment &amp; repair Only</b>	<b>47.22</b>	<b>2,100.00</b>
<b>12.24 · Other Miscellaneous</b>		
12.24-1 · Bank Fees	27.00	54.00
12.24-2 · Summer Reading Program	0.00	400.00
12.24-3 · Other Library Reading Programs	16.34	500.00
12.24-4 · Gift Card	0.00	75.00
12.24-5 · Software/Web Server Items	0.00	125.00
12.24-6 · Website fee	80.84	102.00
<b>12.24-8 · Fundraising Expenses</b>		
12.24-a · Letter Campaign Expense	326.96	325.00
12.24-8 · Fundraising Expenses - Other	53.00	125.00
<b>Total 12.24-8 · Fundraising Expenses</b>	<b>379.96</b>	<b>450.00</b>
12.24-b · Amazon Prime Annual Fee	0.00	150.00
12.24-d · Quickbook subscription	0.00	1,500.00
<b>Total 12.24 · Other Miscellaneous</b>	<b>504.14</b>	<b>3,356.00</b>

**Gilbertsville Free Library**  
**Budget vs. Actual 2025**  
 January through December 2025

	Jan - Dec 25	Budget
12.26 · Public Library Contract		
12.26-2 · On-line 4CLS Fee	3,174.00	3,150.00
<b>Total 12.26 · Public Library Contract</b>	<b>3,174.00</b>	<b>3,150.00</b>
12.4 · Employee Benefits Expenditures		
12.4-2 · Unemployment Insurance	278.98	500.00
12.4-3 · Workmen's compensation	351.01	500.00
12.4-4 · Disability Insurance	294.56	650.00
<b>Total 12.4 · Employee Benefits Expenditures</b>	<b>924.55</b>	<b>1,650.00</b>
12.6 · Print Materials		
12.6-1 · Books	1,046.46	1,800.00
12.6-2 · Magazines	29.98	120.00
12.6-4 · Newspaper Subscription	25.00	
12.6-7 · 4CLS Cataloging	27.75	72.00
<b>Total 12.6 · Print Materials</b>	<b>1,129.19</b>	<b>1,992.00</b>
12.7 · Electronic Materials		
12.7-2 · Research Center	115.00	115.00
12.7-3 · Over Dr.Audio-Download Zone-37%	129.50	
12.7-6 · Over Drive / Download Zone-63%	220.50	
<b>Total 12.7 · Electronic Materials</b>	<b>465.00</b>	<b>115.00</b>
<b>Total Expense</b>	<b>39,054.96</b>	<b>56,325.00</b>
<b>Net Ordinary Income</b>	<b>-3,904.06</b>	<b>-24,812.00</b>
Other Income/Expense		
Other Expense		
80000 · Ask My Accountant	0.00	250.00
<b>Total Other Expense</b>	<b>0.00</b>	<b>250.00</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>-250.00</b>
<b>Net Income</b>	<b>-3,904.06</b>	<b>-25,062.00</b>

**Gilbertsville Free Library**  
**Budget 2026**  
 January through December 2026

	Jan - Dec 26
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
11.1 · Local Public Funds	
11.1-1 · Village Of Gilbertsville	3,450.00
11.1 · Local Public Funds - Other	3,350.00
<b>Total 11.1 · Local Public Funds</b>	<b>6,800.00</b>
11.14 · Gifts and Endowments	
11.14-3 · Memorial Donations	700.00
11.14-5 · Donations	2,500.00
<b>Total 11.14 · Gifts and Endowments</b>	<b>3,200.00</b>
11.15 · Fundraising	
11.15-4 · Cans and Bottle Returns	150.00
11.15-5 · Letter Campaign	5,100.00
11.15-6 · Bulb Sales	132.00
11.15-7 · Bird Seed	0.00
11.15-8 · Hannaford Bags	0.00
11.15-d · Fund Raising Miscellaneous	80.00
11.15-f · Book Bag Fund Raiser	200.00
<b>Total 11.15 · Fundraising</b>	<b>5,662.00</b>
11.16 · Income from Investments/Trusts	
11.16-1 · Morgan Stanley	8,400.00
11.16-2 · Fitch Gilbert	3,000.00
<b>Total 11.16 · Income from Investments/Trusts</b>	<b>11,400.00</b>
11.17 · Library Charges	
11.17-2 · Copies	264.00
11.17-3 · Fax Fees	33.00
11.17-4 · Lost Book Fines /Reimbursement	0.00
<b>Total 11.17 · Library Charges</b>	<b>297.00</b>
11.3 · Local Library Services Aid	1,376.00
<b>Total Income</b>	<b>28,735.00</b>
<b>Gross Profit</b>	<b>28,735.00</b>
<b>Expense</b>	
12.12 · Capital Expenditures Total	7,000.00
12.13 · Building / Equip Repair LocFund	
12.13-1 · Building/Equipment Repairs HVAC	500.00
12.13-2 · Equip Maint/Repair Liftchair	300.00
12.13-3 · Building Repairs & Repl General	1,000.00
<b>Total 12.13 · Building / Equip Repair LocFund</b>	<b>1,800.00</b>
12.16 · Operation/Building Maintenance	
12.16-1 · Fuel	5,250.00
12.16-2 · Electricity	1,740.00
12.16-4 · Building Insurance	2,011.00
12.16-5 · Property Tax Solid Waste Fee	45.00
12.16-6 · Water Bill	616.00
12.16-7 · General Maintenance	2,520.00
12.16.8 · Otsego County Fire Inspection	100.00
<b>Total 12.16 · Operation/Building Maintenance</b>	<b>12,282.00</b>

**Gilbertsville Free Library**  
**Budget 2026**  
 January through December 2026

	<u>Jan - Dec 26</u>
12.18 · Office and Library Supplies	
12.18-2 · Printer/Copier Supplies	1,680.00
12.18-3 · Office Supplies	144.00
12.18-5 · Library Supplies	180.00
<b>Total 12.18 · Office and Library Supplies</b>	<u>2,004.00</u>
12.19 · Telecommunications	
12.19-1 · Telephone	1,080.00
<b>Total 12.19 · Telecommunications</b>	<u>1,080.00</u>
12.2 · Salaries	
12.2-1 · Director	11,004.00
12.2-2 · Assistant to the Director	8,112.00
<b>Total 12.2 · Salaries</b>	<u>19,116.00</u>
12.21 · Postage and Freight	
12.21-1 · Post Office Box Fee	110.00
12.21-2 · Postage Stamps etc	400.00
<b>Total 12.21 · Postage and Freight</b>	<u>510.00</u>
12.22 · Professional & Consultant fees	
12.22-1 · NYCON Contract	1,000.00
12.22-2 · Payroll Service	476.00
12.22-3 · Board Liability Insurance	586.00
12.22-4 · Lift Chair Inspection	300.00
<b>Total 12.22 · Professional &amp; Consultant fees</b>	<u>2,362.00</u>
12.23 · Office Equipment & repair Only	
12.23-1 · Office Equipment	150.00
12.23-2 · Office Equipment Repair	150.00
12.23-5 · Computer-New	1,800.00
<b>Total 12.23 · Office Equipment &amp; repair Only</b>	<u>2,100.00</u>
12.24 · Other Miscellaneous	
12.24-1 · Bank Fees	54.00
12.24-2 · Summer Reading Program	400.00
12.24-3 · Other Library Reading Programs	500.00
12.24-4 · Gift Card	75.00
12.24-5 · Software/Web Server Items	125.00
12.24-6 · Website fee	81.00
12.24-8 · Fundraising Expenses	
12.24-a · Letter Campaign Expense	500.00
12.24-8 · Fundraising Expenses - Other	125.00
<b>Total 12.24-8 · Fundraising Expenses</b>	<u>625.00</u>
12.24-b · Amazon Prime Annual Fee	0.00
12.24-d · Quickbook subscription	1,500.00
12.24-e · Employee Recognition Gift	75.00
12.24-f · Labor Law Poster	85.00
<b>Total 12.24 · Other Miscellaneous</b>	<u>3,520.00</u>
12.26 · Public Library Contract	
12.26-2 · On-line 4CLS Fee	3,495.00
<b>Total 12.26 · Public Library Contract</b>	<u>3,495.00</u>
12.4 · Employee Benefits Expenditures	
12.4-2 · Unemployment Insurance	504.00
12.4-3 · Workmen's compensation	365.00
12.4-4 · Disability Insurance	306.00
<b>Total 12.4 · Employee Benefits Expenditures</b>	<u>1,175.00</u>

3:18 PM

02/18/26

Accrual Basis

**Gilbertsville Free Library**  
**Budget 2026**  
January through December 2026

	<u>Jan - Dec 26</u>
<b>12.6 · Print Materials</b>	
12.6-1 · Books	1,800.00
12.6-2 · Magazines	50.00
12.6-4 · Newspaper Subscription	25.00
12.6-7 · 4CLS Cataloging	72.00
<b>Total 12.6 · Print Materials</b>	<u>1,947.00</u>
<b>12.7 · Electronic Materials</b>	
12.7-2 · Research Center	115.00
12.7-3 · Over Dr.Audio-Download Zone-37%	185.00
12.7-6 · Over Drive / Download Zone-63%	315.00
<b>Total 12.7 · Electronic Materials</b>	<u>615.00</u>
<b>Total Expense</b>	<u>59,006.00</u>
<b>Net Ordinary Income</b>	<u>-30,271.00</u>
<b>Net Income</b>	<u><u>-30,271.00</u></u>

## Gilbertsville Free Library Yearly Report 2025

Dawn Gage, Manager

Jamie McNamara, Library Aide

**1. Children's Story hour every Tues. from 10:30 to 11:30.**

**Volunteers:** Kathy Hartman , George Dempsie, Jacquie Foster and Barbara Lilley,

We changed the story hour for any age group which then included home schoolers. Our attendance has gone from 2 to 5 in the past few months.

Kathy and George have focused on books and activities geared for slightly older kids rather than preschoolers. Usually during the hour, several books are read, a fun activity is done and a snack is served.

**2. Summer Reading Program. July and August. Every Thursday. Parents as well as children of all ages attend. Visitors to the Gilbertsville area are invited and attend as well. Attendance usually ranges from 7 to 15 children.**

**Volunteers:** Amy Favinger , Kathy Hartman as well as parents who attend. Amy also asks local authors, local celebrities such as the Dairy Princess, to host some of the activities.

**3. Weeding project. A significant weeding project was accomplished with guidance from 4 County Library System (4CLS). Outdated books, books in poor condition, and books that have not circulated in 10 years were the main target.**

**Volunteers:** Elizabeth Bankus, Eliot Bankus, Ann Marie Hill, Amanda Cheung, Susan Freyermuth, Tim Stark, Bailey Lanphere

Thanks to the guidance from Jamie McNamara, volunteers were trained on the 4CLS computer program and after choosing the books to be weeded, discarded them on the system and processed the book.

**4. Discarded books were given away to the public, Those books that were left over were taken by Tim Stark to Otsego Reuse Center in Oneonta.**

**5. We continue to inform the public of our and other local activities by the use of the inside bulletin board and the outside activity board . We update regularly.**

**6. Home Deliveries . We average about 3 deliveries a month to shut ins and to others for a variety of reasons.**

7. **Book Club.** continues to be strong and popular. Book Club meets the third Thursday of each month in the library. Average attendance is 7-8 participants. Each month participants read a book on a specific topic and report to the group. "Tea and crumpets" are served.

Volunteer: Jacquie Foster, coordinator, leads the discussion and takes notes. Jacquie resigned as coordinator Dec. 2025. Amanda Cheung has volunteered to take her place.

8. **Garbage Stickers.** We continue to sell garbage stickers for the Gilbertsville village residents.

9. **Display Case.** In front hall, we have had a variety of items displayed from the community. Dawn tries to update it almost each month with a variety of themes. Some seasonal, some of historical interest.

Participants and donators: Dawn Gage, Jacquie Foster, Susan Freyermuth, George Dempsie, Ann Marie Hill, Barbara Hill, Florence Backman.

10. Door decoration and flowers.

Volunteers: Ann Marie Hill , Susan Freyermuth, Marie Stebbins.

11. **Amish patrons:** In 2025 , one Amish woman applied for and received her library card. Dawn has delivered books to a few Amish women. Teachers at the Amish School in Morris NY asked for books and articles on several topics for students to do research papers. Dawn was able to research topics, pull books from our collection, plus borrow from 4 County Library system, deliver and retrieve the books.

12. **NPR Display case contest.** In Aug. 2025, all libraries in the 4CLS system, were asked to participate in an American Revolutionary War display. The display case was done by Dawn Gage, George Dempsie, Florence Backman, Ann Marie Hill and Susan Freyermuth. Alas! We did not win but the case was impressive.

A big shout out to all volunteers! For a tiny library I feel we have served and represented the community well.

# 2025

	Hours open	Daily Visits	GFL Computer use	Local History Contacts	Home Delivery (3.28)	LHC materials used	Buns & Books Thurs	Buns & Books Sat	Childrens Story Hour Tues.	Summer Reading Children	Summer Rdg Program Volunteer	Total circulation	ILL Borrowed (these are included in circ total)	ILL Loaned (these are included in circ total)	Ref. Questions	Volunteer hrs
<b>TOTALS</b>	<b>960.0</b>	<b>2603</b>	<b>226</b>	<b>10</b>	<b>40</b>	<b>6</b>	<b>86</b>	<b>0</b>	<b>82</b>	<b>75</b>	<b>0</b>	<b>2995</b>	<b>1230</b>	<b>1023</b>	<b>204</b>	<b>61</b>
January	84	282	13	1	5	1	7	0	8			268	92	129	21	2
February	76	183	9	2	4	1	6	0	6			222	128	90	18	0
March	84	217	33	4	4	1	9	0	6			246	93	101	20	0
April	84	204	16	1	5	1	5	0	9			213	95	81	15	1
May	84	229	22	2	2	1	8	0	5			176	100	64	16	3
June	76	190	22		2		7	0	3			185	88	70	14	1
July	80	235	24		4		7	0	4	40		233	107	68	14	2
August	84	232	37		2		5	0	9	35		183	92	90	18	8
September	76	166	15		1		10	0	6			290	146	91	14	4
October	84	227	12		4		8	0	8			484	104	90	20	12
November	72	224	14		4		6	0	8			290	103	63	10	18
December	76	214	9		3	2	8	0	10			205	82	86	24	10
<b>TOTAL</b>	<b>960</b>	<b>2603</b>	<b>226</b>	<b>10</b>	<b>40</b>	<b>6</b>	<b>86</b>	<b>0</b>	<b>82</b>	<b>75</b>	<b>0</b>	<b>2995</b>	<b>1230</b>	<b>1023</b>	<b>204</b>	<b>61</b>

**Gilbertsville Free Library  
Historical Collection Committee  
Year Ending December 2025**

Scarlett Newman and I received approval to begin indexing the Historical Collection at the Gilbertsville Free Library starting in January 2025. This was necessary due to the retirement of the past Archivist two years ago, Leigh Eckimer. She did a wonderful job in collecting historical information pertaining to our region. We explored the possibility of a simpler system which all could utilize easily. We spoke with a representative from a local Historical Society, who offered advice we felt would suit our needs and could be adjusted if necessary. The aim is for this format to remain simple to use and manage for future generations.

There was a total of 239.25 hours, this year 2025, put into cataloging items in the collection. All hours were strictly volunteer based. We chose to start with the small closet on the first floor of the library to learn to use the new system of cataloging before starting on the lower level of the library. We were amazed at the amount of items/information in this small closet, and it took us longer than we thought it would. We did manage to complete that area and move on to the lower level. Progress has been slow, and we are also finding boxes that were not catalogued in the facility's initial intake.

In the fall of 2025, the Board of Trustees approved the purchase of a laptop and scanner to preserve the collection items. This has been a wonderful step into the present which when completed in the future we will be able to share online. The purchase of this equipment would not have been possible without the generous donations of members and supporters of the Gilbertsville Free Library. I want to thank everyone for their support.

In addition, I had done a small amount of research in the areas of: American Revolutionary War Soldiers; genealogy; local village history and village structural. I also have met with visitors given tours of the library and its history.

Respectfully yours,  
AnnMarie Hill, Historical Collection Committee/Trustee

Milbatsville Free Library  
Annual Mtg. 4/16/2026

NAME :  
Print

NAME :  
Signature

Pat Quirk

Nancy Callahan

HAMILTON MASON

Barbara Lilley

Susan Freyer Smith

Elizabeth Banker

Amande Cheung

Ashley Strickland

Kathy Hartman

JODY HUGHES

Scarlett Newman

Amy Fawinger

Ann Marie Hill

Manie Stebbins

Pat Quirk

Nancy Callahan

HAMILTON MASON

Barbara Lilley

Susan Freyer Smith

Elizabeth Banker

Amande Cheung

Ashley Strickland

Kathy Hartman

JODY HUGHES

Scarlett Newman

Amy Fawinger

Ann Marie Hill

Manie Stebbins

**Gilbertsville Free Library**  
**Annual Meeting for Year End 2025**  
**Christ Church Parish Hall, Gilbertsville, NY 13776**  
**April 16, 2026**

**Trustees-** Marie Stebbins, Amy Favinger, Susan Freyermuth, Annmarie Hill, Elizabeth Bankus, Tim Stark, Scarlett Newman, Amanda Cheung, Ashley Strickland

**Trustees Absent-** Tim Stark,

**Others Present-** see attached list

Meeting packets for the audience included agenda, minutes of 2025 annual meeting, budget vs actual for 2025, 2026 operating budget, NYS annual report, library manager yearly report, and historical collection committee report.

Meeting was called to order at 7:04 by Marie Stebbins, President.

The nominating committee's new board & its officers proposal was read by Pat Quirk. Jody Hughes made a motion to approve the 2026-2027 board of trustees and Scarlett Newman seconded. Motion carried. Susan Freyermuth made a motion to approve the officers of the board of trustees seconded by Amy Favinger. Motion carried. Thank you for your years of service to Barbara Lilley & Jody Hughes & welcome to new board members Amanda Cheung & Ashley Strickland.

**Secretary's Report-** attached minutes from the annual meeting 4/1/25. Motion to approve minutes was made by Amy Favinger and seconded by Susan Freyermuth. Motion carried

**Treasurer's Report-** see attached

On budget utilities increased 3-8%, QuickBooks cost will be transitioning to another lower cost service. We received a \$2200 donation from the NYS senate.

Motion to accept the treasurer's report made by Scarlett Newman and seconded by Jody Hughes. Motion carried

**Library Manager-** see attached

Summer reading program begins this year 7/2. Home deliveries- some were delivered to the Amish school. Garbage stickers will be sold until the end of May, and any unused stickers can be returned. Upcoming project is to inventory all books with guidance from 4cls in order to produce an accurate count of the books at the library.

Amy Favinger made a motion to accept the library manager's report seconded by Susan Freyermuth. Motion carried.

**Historical Committee-** see attached

Duplicate items in storage have begun being weeded out.

Amanda Cheung made a motion to accept the historical committee report and was seconded by Amy Favinger. Motion carried

**Business of the year-** see attached agenda

Led lights could not be installed without rewiring the entire basement. Jae Kang also closed space in the basement that was letting animals in. Fundraisers include 7/4 ice cream in the park hosted by Scarlett Newman. Vote was made by Jody Hughes to accept the NYS annual report seconded by Susan Freyermuth. Motion carried

Annmarie Hill made a motion to vote Amy Favinger in as the signature of Community Bank checking account, Morgan Stanley account and the safety deposit box seconded by Scarlett Newman. Motion carried

**Public Comments-** Nancy Callahan thanked the board for their dedicated work. Pat Quirk seconded Nancy's thank you.

Upcoming board meeting 5/7 at 7:00.

Motion to adjourn at 7:46 was made by Jody Hughes and seconded by Scarlett Newman. Motion carried

Respectfully submitted,

Elizabeth Bankus

Secretary