

Gilbertsville Free Library

September 22, 2025 minutes

Trustees - Marie Stebbins, Amy Favinger, Susan Freyermuth, Annmarie Hill, Elizabeth Bankus, Jody Hughes, Tim Stark, Scarlett Newman and Barbara Lilley

Trustee Absent – Amy Favinger

Meeting called to order at 7:00. Motion to approve minutes made Susan Freyermuth and seconded by Jody Hughes. Motion passed.

Treasurer's Report: Community Bank Checking	\$8704.08
Morgan Stanley Endowment Fund	\$257,798.14
Morgan Stanley Money Market Savings	\$22, 837.48
Morgan Stanley Money Market Capital Fund Savings	\$7,686.70

Building and grounds work to be completed – trim branches from property line tree and October estimated timeline for electrical work by James Kang. Motion to move \$5000.00 from Morgan Stanley saving to Morgan Stanley capital fund for electric needs, front step repair, tree work and historical collection scanner, laptop and CD writer was made by Jody Hughes and seconded by Susan Freyermuth. Motion passed.

Fuel – New furnace has reduced fuel needs. Motion to purchase 1000 gallons of fuel at capped price of \$3.459 from Boulder for the 25-26 heating season was made by AnnMarie Hill and seconded by Scarlett Newman. Motion passed. Motion made by Elizabeth Bankus and seconded by Susan Freyermuth to move money market savings to money market checking to pay the heating bill. Motion to receive treasurer's report made by Jody Hughes and seconded by Elizabeth Bankus. Motion passed.

Library Manager- Report attached. Children's time has become very popular and there has been an increase in borrower's. Megan Biddle met with Dawn, Jamie, Susan and Amanda to give advice on the inventory and weeding process. Motion to spend \$150.00 to purchase a scanner for the weeding process was made by Susan Freyermuth and seconded by Jody Hughes. Motion passed.

- October 18, 2025 is Great Give Back Day for the library. We will host a book give away, light snack and a \$25 gift card door prize from 10am-1pm.
- Amy supplied a report on the summer reading program.
- Dawn and Jamie will visit the South New Berlin Library on Thursday to preview collection of a new set of new and recently published children and teen books provided to 4CLS by publishers. Each library will receive 6 books to add to their collection. Library Manager has been contacted by an Amish teacher concerning the availability of children's books.

Motion to accept Library Manager's Report was made by Jody Hughes and seconded by AnnMarie Hill. Motion passed.

Archivist/Historian – report attached. Discussion of new equipment needed. Next step - Move downstairs to begin sorting the "stacks".

Required continuing education for trustees is 2 hours per year and sexual harassment training.

Letter of resignation received from Jacqueline Foster as Books and Buns coordinator.

Tim Stark will investigate materials available and what is needed for the letter campaign.

Discussion of need for other fundraisers for 2026.

Next meeting – October 20, 2025 @ 6:30 at the Library.

Motion made to adjourn at 8:30 made by Tim Stark and seconded by Elizabeth Bankus. Motion passed.